

**2<sup>nd</sup> Transnational project meeting  
24<sup>th</sup> of April, 2020**

**Online meeting, by Skype, 10:00 CET**

**Participants:**

UNITBV, Romania	Carmen Buzea
PAX, Bulgaria	Anelia Haradinova
BNU, UK	Florin Ioraş
FRAME, Poland	Marta Kędzia
	Adam Gogacz
UNIZG, Croatia	Goran Santek

**Topics**

- IO 1: Methodological framework – updates and final steps (Marta Kędzia & Adam Gogacz)
- IO 2: Handbook – guidelines, updates on progress (Carmen Buzea)
- IO 3: Workbook - guidelines, updates on progress (Florin Ioraş)
- IO 4: Manual of trainers – guidelines and timeline – (Goran Santek)
  
- Management & Financial Reporting – Carmen Buzea
- Dissemination activities – Marta Kędzia
- Quality Assurance activities - Anelia Haradinova
- Open topics